

INFORMATION PACKET
Friday, August 24, 2022



TABLE OF CONTENTS

CITY OF CASPER DOCUMENTS & INFORMATION

The Grid - Schedule of Council Meetings & Addendum2
Balance of GF FY22 Unappropriated Cash Balances 9
Casper Street and Laramie Avenue Traffic Control..... 10
Ford Wyoming Center Calendar September 2022 14

AGENCIES, BOARDS AND COMMITTEES DOCUMENTS & INFORMATION

LGBTQ Advisory Committee packet 09.16.22..... 15

C.A.S.P.E.R.

The Grid

A working draft of Council Meeting Agendas

September 6, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Windhenge Follow-up					
Approval of 8/16 Minutes					C
Approval of 8/16 Executive Session Minutes					C
Approval 8/9 Special Meeting Minutes					C
Approval of 8/9 Executive Session Minutes					C
Bright Spot: Hunger Action Month					
Establishing September 20, 2022 as the Date of the Public Hearing for Consideration of an Annexation of 2.0-Acres described as Tract 8, Dowler No. 2 Subdivision (3025 Paradise Drive), Establishing the Zoning of Said Parcel as C-2 (General Business), and Rezoning 8.2-acres Described as the Paradise Acres Addition (3041 Paradise Drive) as C-2 (General Business)	C				
Establish November 1, 2022 as the date of the Public Hearing for Consideration of a Resolution certifying Annexation Compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to determine if the Annexation of 2.0 Acres described as Tract 8, Dowler No 2 Subdivision complies with W.S. §15-1-402.	C				
Public Hearing: Correcting a Scrivener's Error in the Legal Description of Ordinance No. 34-19 Pertaining to the Mistaken Inclusion, Via Annexation, of the West Half of Lots 26 & 27, South Garden Creek Acres No. 2 Addition in the Casper Municipal Limits.		N			
Public Hearing: North Platte River Park No. 2 Subdivision		N			
3rd Reading: An Ordinance Amending Sections 17.12.070 and 17.105.010 of the Casper Municipal Code			N		
Approving the Vacation and Replat Creating the Plaza Addition No. 3 to the City of Casper.				C	
Emergency Response Vehicle					N
Authorizing the Purchase of One (1) New Mid-Size Utility Vehicle, in the Total Amount of \$37,940, Before Trade, for Use by the Code Enforcement Division of the Community Development Department.					C
Authorizing the Purchase of One (1) New Small Area Mower, in the Total Amount of \$47,779, for Use by the Parks Division of the Parks, Recreation, and Public Facilities Department.					C
Authorizing the Purchase of Two (2) New Front-Loading Full Eject 40-Yard Sanitation Trucks, in the Total Amount of \$645,142, Before Trade, for Use by the Sanitation Division of the Public Services Department.					C
Authorizing the Purchase of One (1) New Rear Load Sanitation Truck, in the Total Amount of \$302,233, Before Trade, for Use by the Sanitation Division of the Public Services Department.					C
Authorizing the Purchase of One (1) New 64,000 lbs Tandem Axle Roll Off Truck, in the Total Amount of \$211,286, Before Trade, for Use by the Sanitation Division of the Public Services Department.					C
Authorizing the Purchase of Two (2) New Side Loading, 27 Cubic Yard Sanitation Trucks in the Total Amount of \$721,242, Before Trade, for Use by the Solid Waste Section of the Public Services Department.					C
Authorizing the Purchase of Ten (10) Diesel Fuel Shipments for up to a Total Cost of \$186,570 from Homax Oil Company for use in the Casper Solid Waste Division.					C

The Grid

A working draft of Council Meeting Agendas

September 13, 2022 Councilmembers Absent: Engebretsen

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Fort Caspar Subsidy	Direction Requested	4:35	45 min
Credit Card Fees	Move Forward for Approval	5:15	30 min
Station #1 Design	Direction Requested	5:45	60 min
Project Safe Contract Amendment	Direction Requested	6:45	60 min
Meeting Space Discussion		7:45	30 min
Agenda Review		8:15	20 min
Legislative Review		8:35	20 min
Council Around the Table		8:55	20 min
Approximate Ending Time:			9:15

September 20, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Capital Roll Over					
Approval of 9/6 Minutes					C
Public Hearing: Consideration of an Annexation of 2.0-Acres described as Tract 8, Dowler No. 2 Subdivision (3025 Paradise Drive), Establishing the Zoning of Said Parcel as C-2 (General Business), and Rezoning 8.2-acres Described as the Paradise Acres Addition (3041 Paradise Drive) as C-2 (General Business)		N			
2nd Reading: Correcting a Scrivener's Error in the Legal Description of Ordinance No. 34-19 Pertaining to the Mistaken Inclusion, Via Annexation, of the West Half of Lots 26 & 27, South Garden Creek Acres No. 2 Addition in the Casper Municipal Limits.			N		
2nd Reading: North Platte River Park No. 2 Subdivision			N		
Lease for Indoor Sports Complex				C	
A resolution authorizing a Professional Services Contract for transit services with Natrona County for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Evansville, a Wyoming municipality, for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Bar Nunn, a Wyoming municipality, for Fiscal Year 2023.				C	
Authorizing the Re-appointment of Bill Thompson to the City of Casper Investment Advisory Committee.					C

The Grid

A working draft of Council Meeting Agendas

September 27, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Ice Arena Subsidy & Expansion	Direction Requested	4:35	30 min
SRO Program & Contract	Direction Requested	5:05	30 min
Amendment A	Information Only	5:35	20 min
Sponsorships and Naming Rights	Move Forward for Approval	5:55	30 min
Agenda Review		6:25	20 min
Legislative Review		6:45	20 min
Council Around the Table		7:05	20 min
Approximate Ending Time:			7:25

October 4, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Lifejacket Program Update					
Approval of 9/20 Minutes					C
2nd Reading: Consideration of an Annexation of 2.0-Acres described as Tract 8, Dowler No. 2 Subdivision (3025 Paradise Drive), Establishing the Zoning of Said Parcel as C-2 (General Business), and Rezoning 8.2-acres Described as the Paradise Acres Addition (3041 Paradise Drive) as C-2 (General Business)			N		
3rd Reading: Correcting a Scrivener's Error in the Legal Description of Ordinance No. 34-19 Pertaining to the Mistaken Inclusion, Via Annexation, of the West Half of Lots 26 & 27, South Garden Creek Acres No. 2 Addition in the Casper Municipal Limits.			N		
3rd Reading: North Platte River Park No. 2 Subdivision			N		

October 11, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Aquatics Subsidy	Direction Requested	4:35	30 min
Alarm Licenses	Direction Requested	5:35	40 min
Contractor License Category Updates	Direction Requested	5:05	30 min
Shipping Container Ordinance	Direction Requested	6:45	30 min
Demolition Safety Barriers	Direction Requested	7:15	30 min
Agenda Review		6:15	20 min
Legislative Review		6:35	20 min
Council Around the Table		6:15	20 min
Approximate Ending Time:			6:35

The Grid

A working draft of Council Meeting Agendas

October 18, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 10/4 Minutes					C
3rd Reading: Consideration of an Annexation of 2.0-Acres described as Tract 8, Dowler No. 2 Subdivision (3025 Paradise Drive), Establishing the Zoning of Said Parcel as C-2 (General Business), and Rezoning 8.2-acres Described as the Paradise Acres Addition (3041 Paradise Drive) as C-2 (General Business)			N		

October 25, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Golf Subsidy	Direction Requested	4:35	30 min
Transit Stops and Signage Update	Information Only	5:05	40 min
Council Goals Update	Information Only	5:45	30 min
Agenda Review		6:15	20 min
Legislative Review		6:35	20 min
Council Around the Table		6:55	20 min
Approximate Ending Time:			7:15

November 1, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 10/18 Minutes					C
Public Hearing: Consideration of a Resolution certifying Annexation Compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statues to determine if the Annexation of 2.0 Acres described as Tract 8, Dowler No 2 Subdivision complies with W.S. §15-1-402.		N			

The Grid

A working draft of Council Meeting Agendas

November 8, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Recreation/Sports Subsidy	Direction Requested	4:35	30 min
		5:05	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
			Approximate Ending Time:

November 15, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 11/1 Minutes					C

November 22, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
One Way to Two Way Street Conversion	Direction Requested	4:35	30 min
Agenda Review		5:05	20 min
Legislative Review			20 min
Council Around the Table			20 min
			Approximate Ending Time:

December 6, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 11/15 Minutes					C

The Grid

A working draft of Council Meeting Agendas

December 13, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Ford Wyoming Center Subsidy (tentative)	Direction Requested	4:35	30 min
		5:05	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

December 20, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 12/6 Minutes					C

December 27, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
		4:35	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

Future Agenda Items

Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Excessive Vehicle Storage in Yards			
Graffiti Abatement & Alternatives			
Safe Place Program Implementation & Resolution			
Non-discrimination Ordinance			
Code Enforcement - Municipal Code?			
Drug Court Update			November 8?
Class and Compensation Study Follow-up			
Parking Garage Lease			Summer 2024
Detox Funding Discussion			
LGBTQ Advisory Committee Update			
BYOB Ordinance Suggestions			After Sept 1st
Budget Amendment Discussion			
Fire Station Safe Zones and Cameras			
Livability/Marketing Follow-up			
Special Event Permitting Process			
Council Boards and Commissions			

Staff Items:

Unsafe Structure Ordinance Follow-up			
City Inspectors Authority/Oversight of Licensed Contractors			
Recreation Refunds			
Sign Code Revision			
Council Goals Status Update			
Speed Limit Ordinance Review			
Part 2 Ford Wyoming Center			
One Cent Community Projects			After November General Election

Potential Topics-- Council Thumbs to be Added:

--	--	--	--



Future Regular Council Meeting Items:

Resolution on Service Fees Police Response to Alarms			
Changes to the City of Casper Municipal Ordinances, Chapter 8.08, Private Intrusion Alarms.			

Retreat Items:

Economic Development and City Building Strategy

August 24, 2022

MEMO TO: J. Carter Napier, City Manager 
FROM: Jill Johnson, CPA, Financial Services Director 
SUBJECT: Balance of General Fund FY22 Unappropriated Cash Balance

Info Packet
August 24, 2022


At the August 23, 2022 Council work session, questions arose regarding the remaining FY22 unappropriated cash balance available after recent requests for funding. The breakdown is as follows:

Available unappropriated cash balance FY22 Estimated (As of August 22, 2022)	\$2,945,994
Less:	
Fiber Project	(\$1,113,618)
One Time Employee Payment (GF Only)	(\$5,007)
Bearcat (Tentative)	(\$165,000)
Sustainable Strategies	(\$10,000)
Travel to DC (Grant Support – Estimated)	(\$5,000)
Resurface Courts (Tentative)	<u>(\$50,000)</u>
Balance as of 8/24/2022	\$1,597,369

The fiber project, even though we will only spend a portion in FY23, would be fully encumbered through the contract then the balance unspent at the end of the year would roll over into the following year to complete the project. The bearcat vehicle and the court resurfacing are only tentative until staff receives Council approval. They are included as staff believes this to be the revenue source for these projects.

If there are additional questions, please let us know. Thank you.

August 19, 2022

MEMO TO: J. Carter Napier, City Manager 
FROM: Andrew Beamer, P.E., Public Services Director
SUBJECT: Casper Street and Laramie Avenue Intersection

Meeting Type & Date:

N/A

Action Type:

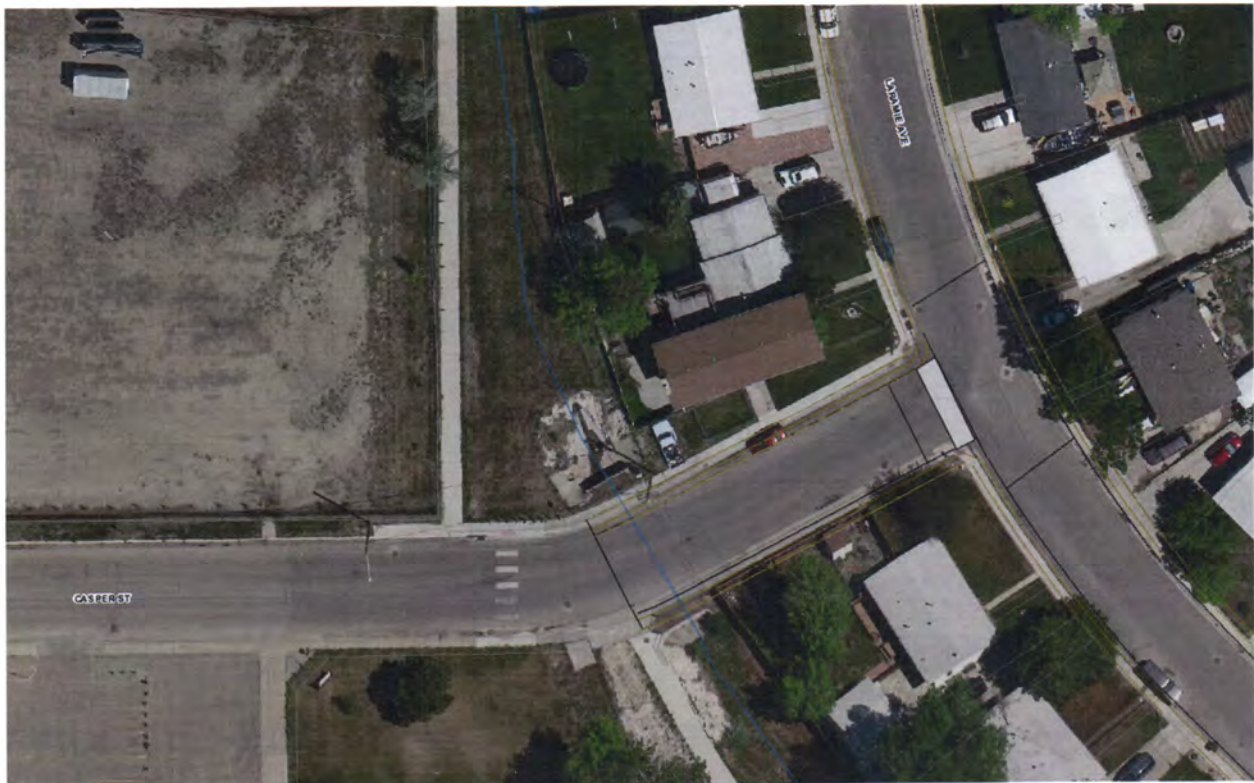
N/A

Recommendation:

That no additional traffic control measures be implemented at the intersection of Casper Street & Laramie Avenue.

Summary:

Both Casper Street and Laramie Avenue are classified as Local Streets with low traffic volumes. Casper Street runs east-west, extending from Fairgrounds Road to Laramie Avenue, creating a T-intersection with Laramie Avenue (see map below).



Traffic control consists of a stop sign on Casper Street, stopping traffic before entering Laramie Avenue. Traffic on Laramie Avenue is not required to stop. Site distance along both Casper Street and Laramie Avenue is good, with no major obstructions.

Five-year accident data was obtained from WYDOT from 2017 through 2021. Two accidents occurred in 2019, two in 2020, and three in 2021. The two in 2019 were sideswipes, and not intersection related. The two in 2020 were also not intersection related, but rather striking parked vehicles. Of the three in 2021, one vehicle was evading police and rear-ended a vehicle, one was driving too fast for conditions, and the other was cited for reckless driving.

Given that over the course of the past five-years no accidents attributable to the intersection geometry or traffic control have occurred, no additional controls are warranted.

Financial Considerations:

N/A.

Oversight/Project Responsibility:

N/A – information only.

Attachments:

WYDOT Intersection Crash History Report for Laramie Ave. and Casper St. for the Years 2017 - 2021

INTERSECTION CRASH HISTORY REPORT FOR LARAMIE AVE AND CASPER ST (ID 7908) FOR THE YEARS 2017 - 2021

DATE	TIME	ID #	CRASH STREET	CROSS STREET	JUNCTION RELATION	INTERSECTION TYPE	MANNER OF COLLISION	CRASH SEVERITY	FATAL	INJURY	FIRST HARMFUL EVENT (FHE)	FHE LOCATION	#	DIRECTION	VEHICLE MANEUVER	DRIVER ACTION	PERSON TYPE	SAFETY EQUIPMENT USED	INJURY STATUS	LIGHTING	WEATHER CONDITION	ROAD CONDITION	ALCOHOL INVOLVED	DRUGS INVOLVED	LATITUDE	LONGITUDE	CRASH CASE #
2019																											
02/28/2019	758	7908	CASPER ST		Non-Junction	Not an Intersection	Sideswipe Same Direction (Passing)	UNKNOWN	0	0	Parked Motor Vehicle	In Parking Lane/Zone	1	Unknown	Parked	Unknown	Driver	Unknown	Unknown	Unknown	Unknown	Ice/Frost	N	N	42.828812	-106.359928	19-011595
													2	Unknown	Unknown						Unknown	Dry					
07/10/2019	2100	7908	LARAMIE AVE		Non-Junction	Not an Intersection	Sideswipe Same Direction (Passing)	PROPERTY DAMAGE ONLY	0	0	Motor Vehicle in Transport on Roadway	On Roadway	1	Unknown	Straight Ahead	Unknown	Driver	Unknown	Unknown	Darkness Unlighted	Clear	Dry	N	N	42.828617	-106.359517	19-045386
													2	Unknown	Stopped in Traffic	Unknown	Driver	Unknown	No Apparent Injury								
2020																											
03/14/2020	1337	7908	LARAMIE AVE		Non-Junction	Not an Intersection	Angle Same Direction (Front to Side)	PROPERTY DAMAGE ONLY	0	0	Parked Motor Vehicle	In Parking Lane/Zone	1	South	Straight Ahead	Erratic/Reckless/Careless/Aggressive	Driver	Shoulder and Lap Belt	No Apparent Injury	Daylight	Clear	Dry	N	N	42.829004	-106.359883	20-016200
													2	South	Parked		Passenger	Shoulder and Lap Belt	No Apparent Injury								
																	Passenger	Shoulder and Lap Belt	No Apparent Injury								
12/29/2020	1325	7908	CASPER ST		Non-Junction	Not an Intersection	Unknown	UNKNOWN	0	0	Parked Motor Vehicle	In Parking Lane/Zone	1	Unknown	Unknown	Unknown	Driver	Unknown	Unknown	Unknown	Clear	Snow	N	N	42.828746	-106.359938	20-078584
													2	West	Parked					Clear	Ice/Frost						
2021																											
01/30/2021	2149	7908	CASPER ST		Non-Junction	Not an Intersection	Rear End (Front to Rear)	UNKNOWN	0	0	Parked Motor Vehicle	In Parking Lane/Zone	1	East	Straight Ahead	Speeding	Driver	Unknown	Unknown	Darkness Lighted	Clear	Dry	N	N	42.828763	-106.359861	21-005980
													2	East	Parked	Failed to Keep Proper Lane	Driver	Unknown	Unknown								
																Erratic/Reckless/Careless/Aggressive	Driver	Unknown	Unknown								
																Evading Law Enforcement	Driver	Unknown	Unknown								
02/13/2021	234	7908	CASPER ST		Intersection Related	T Intersection	Not a Collision w/2 Vehicles in Transport	PROPERTY DAMAGE ONLY	0	0	Building or Other Structure Wall	Off Roadway	1	East	Straight Ahead	Drove too Fast for Conditions	Driver	Shoulder and Lap Belt	No Apparent Injury	Darkness Unlighted	Snowing	Snow	N	N	42.828760	-106.359877	21-008682
																Ran Off Road	Driver	Shoulder and Lap Belt	No Apparent Injury		Snowing	Ice/Frost					
																Disregarded Traffic Signs	Driver	Shoulder and Lap Belt	No Apparent Injury								
12/30/2021	212	7908	CASPER ST		Intersection Related	T Intersection	Not a Collision w/2 Vehicles in Transport	PROPERTY DAMAGE ONLY	0	0	Fence (including Post)	Off Roadway	1	East	Straight Ahead	Failed to Keep Proper Lane	Driver	Unknown	No Apparent Injury	Darkness Lighted	Clear	Dry	Y	N	42.828771	-106.359853	21-083985
																Disregarded Traffic Signs	Driver	Unknown	No Apparent Injury								
																Erratic/Reckless/Careless/Aggressive	Driver	Unknown	No Apparent Injury								
																Other Improper Action	Driver	Unknown	No Apparent Injury								

DATE	TIME	ID #	CRASH STREET	CROSS STREET	JUNCTION RELATION	INTERSECTION TYPE	MANNER OF COLLISION	CRASH SEVERITY	FATAL INJURY	FIRST HARMFUL EVENT (FHE)	FHE LOCATION	#	DIRECTION	VEHICLE MANEUVER	DRIVER ACTION	PERSON TYPE	SAFETY EQUIPMENT USED	INJURY STATUS	LIGHTING	WEATHER CONDITION	ROAD CONDITION	ALCOHOL INVOLVED	DRUGS INVOLVED	LATITUDE	LONGITUDE	CRASH CASE #
------	------	------	--------------	--------------	-------------------	-------------------	---------------------	----------------	--------------	---------------------------	--------------	---	-----------	------------------	---------------	-------------	-----------------------	---------------	----------	-------------------	----------------	------------------	----------------	----------	-----------	--------------

REPORT SUMMARY	
TOTAL CRASHES:	7
FATAL CRASHES:	0
INJURY CRASHES:	0
PDO CRASHES:	7
TOTAL FATALITIES:	0
TOTAL INJURIES:	0

YEAR	CRASH COUNTS				SEVERITY COUNTS			INJURY COUNTS				
	FATAL CRASHES	INJURY CRASHES	PDO CRASHES	TOTAL CRASHES	CRITICAL CRASHES*	SERIOUS CRASHES*	DAMAGE CRASHES*	FATAL INJURIES	SERIOUS INJURIES	MINOR INJURIES	POSSIBLE INJURIES	NO INJURIES
2019	0	0	2	2	0	0	2	0	0	0	0	3
2020	0	0	2	2	0	0	2	0	0	0	0	4
2021	0	0	3	3	0	0	3	0	0	0	0	3
	0	0	7	7	0	0	7	0	0	0	0	10

* PDO = Property Damage Only Crashes
 * Critical Crashes = Fatal & Suspected Serious Injury Crashes
 * Serious Crashes = Suspected Minor Injury & Possible Injury Crashes
 * Damage Crashes = No Aparent Injury & Unknown Injury Crashes

SEPTEMBER

2022

SEPTEMBER 2022



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1 NCS D #1 Kick-Off 7:00 am- 4:00 pm	2	3
4	5	6	7	8 Cody Johnson 6:30 pm-11:00 pm	9	10 Casper Kid's Fest 10:00 am- 4:00 pm
11	12 Holiday Offices Closed	13	14 Boys & Girls Club Awards Breakfast 6:30 am-8:00 am	15	16	17
18	19	20	21	22	23 2021 Invitational Volleyball 8:00 am-9:00 pm	24 2021 Invitational Volleyball 7:00 am- 8:00 pm
25	26	27	28	29 World Ballet Series: Swan Lake 6:00 pm-9:30 pm	30	1

AGENDA

LGBTQ ADVISORY COMMITTEE

Friday, September 19, 2022 - 3:30 p.m. – 4:30 p.m.

City Hall - 200 N. David St. - Downstairs Meeting Room

**Enter from the west side of the building*

OR

Join virtually: [Click here to join the meeting](#)

Phone: 307-314-2685

Conference ID: 151 375 276#

1. Approve June 15, 2022, Meeting Minutes
2. New Business
 - Visit Casper Partnership Discussion – Jill/Darrell
 - Homework from Mayor Discussion - All
 - Research other advisory committees to see what other cities have done and the type of work they manage.
 - Expectations for New Members – Christy, Gage, Jill, and Riley
3. Ongoing Business
 - Non-Discrimination Ordinance – Kate
 - Casper Cares Program – Update from Sub-Committee (Kody, Gage, Shannon)
4. Other Business
5. Adjourn

Next Meeting: October 21, 2022 3:30 p.m.



CITY OF CASPER LGBTQ ADVISORY COMMITTEE MEETING

Friday, August 19, 2022, 3:30 p.m.

City Hall, Downstairs Meeting Room, and Microsoft Teams Online

MINUTES

The meeting began at 3:30 p.m. with the attendance of City Attorney, John Henley, Councilmember Amber Pollock, City of Casper staff member, Heidi Rood, Natrona County School District Representative Marie Puryear and the following committee members: Athne Machdane, Christy Jourgensen, Darrell Wagner, Gage Williams, Jill Felbeck-Jones, Kate Allen, and Riley Jourgensen

Absent: Mayor Pacheco, Sergeant Tony Stedillie, Grace Niemitalo, Kody Allen-Sambrano, Shannon O'Quinn, and Natrona County School District Representative Dirk Andrews

Proposed Non-Discrimination Ordinance

City Attorney John Henley presented an overview of the Non-Discrimination Ordinance for discussion. Kate Allen provided feedback recommendations to the document for the City Attorney's consideration.

John will review the redlined document from Kate to determine an updated document for consideration. Kate will follow up with the City Attorney on those changes for a final document to present to the Police Chief prior to the document going to a work session.

Approve June 15, 2022, Meeting Minutes

Motion to approve June 15, 2022, minutes made by Kate Allen seconded by Darrell Wagner with no objections.

Application Review

The committee would like to make offers to five of the six applicants. Prior to making the offers, a sub-committee (Christy, Jill, Gage, and Riley) will prepare draft recommendations for the expectations of new members to discuss at the next meeting.

Casper Cares Program

Gage sent a recommendation to the sub-committee to consider and has not received a response. Postpone discussion for next meeting.



Meeting Frequency

The committee would like to continue meetings on the third Friday of each month at 3:30 p.m. and if Mayor and/or Council representation is unavailable they would like the meeting to be cancelled.

LGBTQ Advisory Committee's Function – Clarification from Mayor Pacheco

From the July Meeting: Mayor Pacheco clarified that the Council's initial intent with the advisory committee function is to act as an advisory to the Council and the Mayor about LGBTQ-related issues in the community. He also wants to make sure the committee is working with other groups such as PFLAG and Casper Pride to avoid duplicated efforts.

Mayor would like quarterly updates from this committee to the City Council at a work session to report the issues that are identified. Perhaps monthly meetings with the committee are no longer necessary and should be reconsidered. Sub-committees could continue to meet outside of regular Advisory Committee meetings.

Homework from Mayor Pacheco: Research other advisory committees to see what other Cities have done and the type of work they manage. Postponing discussion for next meeting with Mayor present.

Gage motioned to adjourn the meeting at 5:05 p.m., motion was seconded by Kate with no objections.

Next Meeting Date

September 16th 2022, 3:30 p.m.